

## Constitution

### 1 Name

The name of the Society shall be The Holt Society.

### 2 Objects

The objects of the Society shall be to promote and encourage the following objects by charitable means:

- a] To encourage high standards of architecture and town planning in Holt.
- b] To stimulate public interest in and care for the beauty, history and character of the area of the town and its surroundings.
- c] To encourage the preservation, development and improvement of features of general public amenity or historic interest.
- d] To pursue these ends by means of meetings, exhibitions, lectures, publications, other forms of instruction and publicity, and promotion of schemes of a charitable nature.

### 3 Membership

Membership shall be open to all those who are interested in the aims of the Society. Membership shall lapse if the subscription is unpaid three months after it is due.

### 4 Subscriptions

The subscriptions shall be due annually in January.

### 5 Meetings

An Annual General Meeting shall be held in or about April each year to receive the Chairman's Report and accounts and to elect a Chairman, Officers and Members of the Committee as set out in paragraph 6 below. Special General Meetings of the Society shall be held at the request of ten or more members.

Ten members personally present shall constitute a quorum for a meeting of the Society

### 6 Executive Committee

The Society will be managed by a Chairman, seven Officers and two members, known as the Executive Committee as set out below:

<b>Role</b>	<b>Max Term of Office</b>	<b>Frequency of Re-Election</b>
Chairman	5 years	Annually at AGM
Vice Chairman	Unlimited	Annually at AGM
Honorary Secretary	Unlimited	At every alternate AGM
Honorary Treasurer	Unlimited	At every alternate AGM
Membership Officer	Unlimited	Annually at AGM
Planning Officer	Unlimited	Annually at AGM
Publicity Officer	Unlimited	Annually at AGM
Events Officer	Unlimited	Annually at AGM
Member	3 years	Annually at AGM
Member	3 years	Annually at AGM

The Executive Committee shall be responsible for running the affairs of the Society and may take decisions on its behalf.

A quorum for meetings of the Executive Committee shall consist of five, one of whom is the Chairman or Vice Chairman.

Nominations for the election of the Executive Committee must be received in writing by the Honorary Secretary at least seven days before the appropriate Annual General Meeting, supported by a Seconder and accompanied by written confirmation that the candidate will stand. If more than one candidate is proposed for the position of Chairman, an officer or member, a ballot of the Society's membership shall take place.

All members of the Executive Committee shall seek re-election annually at the AGM other than The Honorary Secretary and Honorary Treasurer who will seek re-election every other AGM to provide continuity and consistency.

The number of Committee Members elected at an Annual General Meeting shall be that number required to bring the total number to two. If more than this number of candidates is proposed, a ballot shall take place.

If a Member of the Executive Committee resigns during the year, or if insufficient Officers or Committee Members are elected at the AGM, Officers and /or Members may be co-opted by the Executive Committee. Anyone co-opted in this way must seek election at the next AGM and their term of office will commence from the date of that AGM.

## **7 Appeals**

The Executive Committee shall have the power to make appeals, solicit donations and canvass monies for carrying out the objects of the Society.

## **8 Expenses of administration**

The Executive Committee shall out of the monies received by the Society pay all proper expenses of administration and management of the Society and shall use the residue of such monies as it thinks fit for or towards the objects of the Society.

## **9 Investment**

All monies at any time belonging to the Society and not required for the immediate application for its objects, shall be invested by the Executive Committee.

## **10 Amendments**

The constitution may be amended by a two-thirds majority of members present at an Annual or Special General Meeting, provided that ten day's notice of the proposed amendment has been sent to all members and provided that nothing herein contained shall authorize any amendment permitting the expenditure of funds of the Society on any object which is not a charitable object.

## **11 Winding up**

In the event of the winding up of the Society the available funds of the Society shall be transferred to such one or more charities having objects similar or reasonably similar to those herein before declared as may be chosen by the Executive Committee.

END

Amended 28 April 1994  
27 April 1998  
23 October 2007  
11 April 2018  
8 April 2022